



## Hub Custody Fact Sheet

This Product Fact Sheet provides you with key information about this product/service. The document should be read in conjunction with the Terms and Conditions of the Product and the Bank's Tariff Guide which is available in our branches. Should there be any aspect of information contained in this document that is not clear to you, please refer to your relationship manager, or our customer care team on [customercare@stanbic.com](mailto:customercare@stanbic.com) or +254711068100 for more information.

### Product Summary

Hub Custody is the provision of safe custody and clearing services to domestic and foreign clients who wish to invest in the capital markets outside of Kenya.

The clients can access the capital markets within the African continent and/or globally under one safe hub custody agreement between the client and Stanbic Bank Kenya with coordinated service delivery and relationship management

### Our Hub Custody Services include:

- Opening and maintenance of cash and CSD accounts in multiple jurisdictions
- Safekeeping of investable securities
- Clearing and settlement of securities transactions
- Management and tracking of corporate actions including dividends, rights issue, bonus shares accruing to investable securities
- Income collection
- Client and regulatory reporting (holdings, transactions)
- Providing market and regulatory changes impacting clients' investable securities
- Foreign exchange (FX) execution and settlement

### Who can apply/Target clients:

The target clients include institutional investors such as:

- Pension and Provident Funds/scheme
- Insurance companies
- Foreign investors
- Fund / asset Managers and Sovereign Wealth Funds
- Unit Trust Funds
- Corporates

### Eligibility Criteria

- Clients are required to maintain a cash and securities account with us and must complete all account opening documents. In addition, a hub custody and service level agreement which details all relevant Terms and Conditions and the Schedule of Charges, must be signed and returned.
- For a complete list of the KYC documentation, please refer to your Relationship Manager.

### Fees and Charges

- The applicable fees vary depending on the value of investable securities and transactions generated from the investment activities and include a transactional and safekeeping fee whose basis is a per centage of the value of the assets held
- For further information on the fees, please contact your relationship manager



## Potential Risks

- The value of assets held in custody are subject to price movements of the securities that the client has invested in and as such the market value is expected to vary on a daily / monthly basis.
- As investments are cross border, clients should take into account the foreign exchange price movements while making their investment decisions.
- Our ability to deliver on the product core services is dependent on the issuers of the securities, that clients will invest in, honouring their obligations to the investors. Clients are advised to adopt a proactive approach in learning about the companies and institutions that they invest in order to mitigate the counterparty risk.

## Rights and Obligations

To the extent that clients enter into hub custody arrangement with Stanbic Bank, it will be within the terms and conditions of the bank [www.stanbicbank.co.ke](http://www.stanbicbank.co.ke), the safe custody and service level agreements and the terms and conditions as defined by the sub-custodian and capital markets (including central bank, depositories, exchanges) of the market in question, which are available from our Investor Services product team. These will govern the product engagements during the life of the contract.

## Complaints Procedure

Should you have any complaint related to this product or any other product or service offered by Stanbic Bank, we welcome you to lodge your complaint in line with our Complaints Procedure. A copy of this procedure is available on our website - [www.stanbicbank.co.ke](http://www.stanbicbank.co.ke) or alternatively you can visit your nearest branch.

## Customer Sign-Off

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For more information or queries, contact us at:

Customer Care Centre (CCC)

Tel: +254 (20) 3268 888 / +254 (20) 3268 999

Mobile: 0711 068 888 or 0732 113 888

Email: [customercare@stanbic.com](mailto:customercare@stanbic.com)

Website: [www.stanbicbank.co.ke](http://www.stanbicbank.co.ke)